

**ERIE COUNTY WATER AUTHORITY
MEETING OF NOVEMBER 16, 2023
AMENDED**

PRESENT:

PLEDGE TO THE FLAG

I. CALL TO ORDER/ROLL CALL

II. READING OF MINUTES

Motion by _____ seconded by _____ and carried to read the Minutes of the Meeting held on Thursday, October 19, 2023.

III. APPROVAL OF MINUTES

Motion by _____ seconded by _____ and carried to approve the Minutes of the Meeting held on Thursday, October 19, 2023.

IV. REPORTS

A. SECRETARY

1. Board Meeting Schedule McCracken

2. Executive Session McCracken

Discussion relating to personnel matters of a particular person pursuant to Public Officers Law §105(1)(f) matters relating to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person

B. LEGAL

C. FISCAL

1. 2023 Fitch Rating Tomaka

2. September 2023 Investment Report Tomaka

3. September 2023 Financial Report Brown

Reports cont.

D. OPERATIONS

- | | |
|------------------------|----------|
| 1. RFPs Published | Kowalski |
| 2. Routing Study (CCI) | Kowalski |

E. HUMAN RESOURCES

F. AUDIT COMMITTEE

G. GOVERNANCE COMMITTEE

H. FINANCE COMMITTEE

I. ETHICS COMMITTEE

V. COMMUNICATIONS AND BILLS

(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)

- C-1** Notice of Claim – Bartkowiak v. ECWA
- C-2** Notice of Claim – Laudico v. ECWA
- C-3** Notice of Claim – National Fuel Gas Distribution Corporation v. ECWA
- C-4** Notice of Claim – Eltoun and Elmalik v. ECWA
- C-5** FOIL from Emmanuel Agu
- C-6** FOIL from Michele Papaj
- C-7** FOIL from Zachary Manning
- C-8** FOIL from Adam Brophy
- C-9** FOIL from Evan Laufer
- C-10** FOIL from Bank of America
- C-11** FOIL from Concrete Cutting and Breaking
- C-12** FOIL from Niagara Coatings Services Inc.

Communications cont.

C-13 FOIL from Mollie Ankrom

C-14 FOIL from Angel Tormis

C-15 FOIL from Frank Kolbmann

C-16 FOIL from Michael Genco

C-17 Letter from Margaret Murphy

VI. PERSONS ADDRESSING THE AUTHORITY

Pursuant to the Erie County Water Authority's Open Meetings Law Policy Section 10 Public Expression, as posted on its website, the Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

ITEM 1 - Authorization to Execute a Letter of Support to Reinstate the Low-Income Household Water Assistance Program and Recognize the previous success of the Program

ITEM 2 - Authorization to enter into a Real-Time Automation Controller Upgrade Agreement with SEL Engineering Services, Inc. to Provide Real Time Automation Controller Upgrades to the Sturgeon Point Water Treatment Plant Computer, identified as Contract No. SEL-001, Project No. 202300197

ITEM 3 - Authorization to enter into an Agreement with Thomson Reuters to Provide the Erie County Water Authority with Westlaw Legal Research Services

ITEM 4 - Authorization to enter into a Professional Services Agreement with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC to Provide Consulting Engineering Services Relating to Water Storage Tank Inspections, identified as Contract No. W-036, Project No. 202300214

New Business cont.

- ITEM 5 -** Approval of Amendment No. 2 to the Professional Services Agreement with Corporate Screening & Investigative Group, LLC to Render Pre-Employment Background Investigation and National Comprehensive Reports, identified as Contract No. CSI-001, Project No. 202200018

- ITEM 6 -** Approval of Amendment No. 3 to the Contract with Frederick Machine & Manufacturing, Inc. for Machining and Fabrication Services for the Repair of Various Erie County Water Authority Equipment, Project No. 202000143

- ITEM 7 -** Approval of Amendment No. 1 to the Material and Supplies Contract with Neptune Technology Group, Inc. for the Furnishing and Delivering of Water Meters and Appurtenances from January 1, 2021 to December 31, 2023, Project No. 202000220

- ITEM 8 -** Approval of Amendment No. 1 to the Service Agreement with Matrix Imaging Solutions, LLC For Billing, Printing and Mailing Services, Project No. 202000201

- ITEM 9 -** Authorization to Amend the Erie County Water Authority's Annual Capital Budget for Fiscal Year 2023 – GHD-007 Guenther Pump Station Improvements - \$350,000

- ITEM 10 -** Authorization to Adopt the Erie County Water Authority’s Mission Statement

- ITEM 11 -** Authorization to Amend the Wage Schedule for Employees Eligible for Membership in a Collective Bargaining Unit

- ITEM 12 -** Authorization to Amend the Erie County Water Authority's Tariff

IX. ADJOURNMENT