

**ERIE COUNTY WATER AUTHORITY  
MEETING OF JULY 20, 2023**

**PRESENT:**

**PLEDGE TO THE FLAG**

**I. CALL TO ORDER/ROLL CALL**

**II. READING OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to read the Minutes of the Meeting held on Thursday, June 22, 2023.

**III. APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the Minutes of the Meeting held on Thursday, June 22, 2023.

**IV. REPORTS**

**A. SECRETARY**

**B. LEGAL**

1. Executive Session Carney

Discussion relating to pending litigation with the Town of Elma with the Authority's General Counsel pursuant to Public Officers Law §105(1)(d) and §108(3)

**C. FISCAL**

1. 2024 Budget Schedule Tomaka
2. May 2023 Investment Report Tomaka
3. May 2023 Financial Report Brown

**Reports continued**

**D. OPERATIONS**

- |                                               |          |
|-----------------------------------------------|----------|
| 1. Projects Advertised – Formal Contracts     | Kowalski |
| 2. Projects Advertised – Short Form Contracts | Kowalski |

**E. HUMAN RESOURCES**

**F. AUDIT COMMITTEE**

**G. GOVERNANCE COMMITTEE**

**H. FINANCE COMMITTEE**

**I. ETHICS COMMITTEE**

**V. COMMUNICATIONS AND BILLS**

**(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)**

- C-1** Notice of Claim – Scanlon v ECWA
- C-2** Notice of Claim – Proietto v ECWA
- C-3** Notice of Claim – Kurtzworth v ECWA
- C-4** FOIL from Margaret Dombrowski regarding 20 Saybrook Drive, Lancaster
- C-5** FOIL from Maribel Sola regarding Water Shutoffs
- C-6** FOIL from Coforge regarding 8171 Greenbush Road, Akron
- C-7** FOIL from New York Foundation for Fair Contracting regarding Bid Information
- C-8** FOIL from Paul Gates regarding Meters

**VI. PERSONS ADDRESSING THE AUTHORITY**

Pursuant to the Erie County Water Authority's Open Meetings Law Policy Section 10 Public Expression, as posted on its website, the Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject.

**VII. UNFINISHED BUSINESS**

**VIII. NEW BUSINESS**

- ITEM 1 -** Authorization to enter into a Professional Services Agreement with E3 Communications to Provide Public Relations Services, Project No. 202300148
- ITEM 2 -** Authorization to enter into a Professional Services “Piggyback” Agreement with Auctions International, Inc. for Sale of Assets by Online Auction, Project No. 202100134
- ITEM 3 -** Authorization to execute a Settlement Agreement and General Release in connection with A One-Time Courtesy Reversal of Delinquent Charges for Country Meadows Condominium and Country Meadow Villas - \$12,441.56
- ITEM 4 -** Authorization to accept the Construction and Installation of 731 linear feet of eight (8”) inch PVC (C-900), 16 linear feet of six (6”) inch DIP (CI 53), two (2) Hydrants, two (2) Valves and Appurtenances in Deer Springs Subdivision Part 3, Phase 3, Town of Hamburg, New York, EC No. 7260, Project No. 202200068
- ITEM 5 -** Authorization to enter into Memorandum of Understanding with the Village Board of the Village of Hamburg, Project No. 201500037
- ITEM 6 -** Authorization to enter into a Right of Entry Agreement with the Town of Tonawanda, New York Relating To Contract No. MP-084, Project No. 202000084
- ITEM 7 -** Lead Service Line Replacement Project for the Cities of Tonawanda and Lackawanna, New York, Town of Amherst, New York, and Villages of Lancaster, Depew, Blasdell and Hamburg, New York pursuant to the New York State Environmental Quality Review Act
- ITEM 8 -** Authorization to submit the New York State Water Infrastructure Improvement Act (WIIA) Grant Package to the New York State Department of Health Environmental Facilities Corporation relative to Lead Service Line Replacements, identified as Contract No. MP-091, Project No. 202200135
- ITEM 9 -** Award of Contract to Atlas Painting & Sheeting Corp. for Contract No. W-034-C Storage Tank Refurbishing - Colvin, Project No. 202100193 - \$923,000.00
- ITEM 10 -** Award of Contract to Russo Development, Inc. for Contract No. MP-091 Curb Box Replacements, Project No. 202200135 - \$539,619.00

**New Business continued**

**ITEM 11** - Approval of Amendment No. 2 to the Contract with Bison Laboratories, Inc. for the Furnishing and Delivering of Sodium Hypochlorite to the Erie County Water Authority for use in the Booster Stations, Project No. 202200139, Contract No. 22-25-07

**ITEM 12** - Ratification of the Installation of Hydrants and Valves and Retirement of Existing Hydrants and Valves - Various Locations

**ITEM 13** - Authorization for Michael Quinn, Sr. Distribution Engineer to attend the AWWA Water Infrastructure Conference in Philadelphia, PA

**ITEM 14** - Approval of a Leave of Absence for Michael Fahey

**ITEM 15** - Approval of a Leave of Absence for Craig McCann

**ITEM 16** - Creation of two positions of Instrumentation Electrical and Electronic Technician

**ITEM 17** - Creation of three positions of Senior Engineer Assistant

**ITEM 18** - Authorization to Waive Attorney-Client Privilege relating to a June 6, 2018 Attorney Memorandum for the limited and specific use within litigation with the Town of Elma

**IX. ADJOURNMENT**