

**ERIE COUNTY WATER AUTHORITY  
MEETING OF MARCH 23, 2023  
AMENDED**

**PRESENT:**

**PLEDGE TO THE FLAG**

**I. CALL TO ORDER/ROLL CALL**

**II. READING OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to read the Minutes of the Meeting held on Thursday, February 16, 2023.

**III. APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the Minutes of the Meeting held on Thursday, February 16, 2023.

**IV. REPORTS**

**A. SECRETARY**

- |   |           |
|---|-----------|
| 1. Niagara Falls Water Board  | McCracken |
| 2. Board Meeting Schedule – September 2023  | McCracken |
| 3. E3 Communications  | McCracken |
| 4. Executive Session  |           |
| Discussion relating to personnel matters of a particular person pursuant to Public Officers Law § 105(1)(f) (matters relating to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person) | McCracken |

**Reports continued**

**B. LEGAL**

**C. FISCAL**

- |                                   |        |
|-----------------------------------|--------|
| 1. January 2023 Investment Report | Tomaka |
| 2. January 2023 Financial Report  | Brown  |

**D. OPERATIONS**

- |  |          |
|--|----------|
| 1. Projects Advertised – Formal Contracts              | Kowalski |
| 2. Project Advertised – Short Form Contract            | Kowalski |
| 3. Final Payment Application                           | Kowalski |
| 4. RFP Recommendation                                  | Kowalski |
| 5. ECWA Operations Center                              | Kowalski |
| 6. Board Request for Service Line Inspection Incentive | Figler   |

**E. HUMAN RESOURCES**

- |   |       |
|---|-------|
| 1. AED & Hands Only CPR Training  | Hibit |
| 2. Employee Assistance Program RFP  | Hibit |
| 3. Executive Session<br>Discussion of a matter made confidential by federal or<br>state law (i.e., the attorney-client and deliberative process<br>privileges) pursuant to Public Officers Law § 108(2) | Hibit |

**F. AUDIT COMMITTEE**

**G. GOVERNANCE COMMITTEE**

**H. FINANCE COMMITTEE**

**I. ETHICS COMMITTEE**

**V. COMMUNICATIONS AND BILLS**

**(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)**

- C-1** Notice of Claim – Sophia Clayton-Arana v ECWA
- C-2** Notice of Claim – Daniel and Cheryl Flick v ECWA
- C-3** Notice of Claim – Michael Giancarlo v ECWA
- C-4** FOIL from Johnny Goldsmith regarding Water Shut Off
- C-5** FOIL from Lovallo & Williams regarding Normandy Avenue
- C-6** FOIL from Michael Mancini regarding Water Shut Off
- C-7** FOIL from Andrew Quinn regarding Bid Items
- C-8** FOIL from Derick White regarding Flow Rate
- C-9** FOIL from Henry Cahill regarding 5 Manlon Terrace
- C-10** FOIL from Henry Cahill regarding 54 Brooklane Drive
- C-11** FOIL from Bluewater Telecommunications regarding Existing Utility Locations
- C-12** FOIL from Buffalo Brick & Mortar LLC regarding Delinquent Accounts
- C-13** FOIL from Kayla Wulff regarding 439 and 449 Borden Road

**VI. PERSONS ADDRESSING THE AUTHORITY**

Pursuant to the Erie County Water Authority's Open Meetings Law Policy Section 10 Public Expression, as posted on its website, the Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject.

**VII. UNFINISHED BUSINESS**

**BOARD AGENDA - AMENDED  
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**VIII. NEW BUSINESS**

- ITEM 1 -** Authorization to Enter into a Cooperation and Cost Sharing Agreement with the Buffalo Water Board in connection with the City of Buffalo Interconnection Hancock Tank Site, Project No. 202000310
  
- ITEM 2 -** Authorization to Enter into a Confidentiality and Non-Disclosure Licensing Agreement with the Town of Orchard Park Relating to the Erie County Water Authority's Geographical Information System (GIS), Project No. 202300016
  
- ITEM 3 -** Authorization to Enter into a Confidentiality and Non-Disclosure Licensing Agreement with the Town of Hamburg Relating to the Erie County Water Authority's Geographical Information System (GIS), Project No. 202300016
  
- ITEM 4 -** Authorization to Accept the Construction and Installation of 2,480 Linear Feet of Eight (8") Inch PVC (AWWA C-900, DR-18) 112 Linear Feet of Eight (8") Inch DIP (CL 52) Watermain, 30 Linear Feet of Six (6") Inch DIP (CL-52) Watermain, Five (5) Hydrants, Five (5) Valves and Appurtenances in Queens Landing Subdivision, Phase 2, Town of West Seneca, New York, EC No. 7284, Project No. 202200189
  
- ITEM 5 -** Authorization to Accept the Construction and Installation of 590 Linear Feet of Eight (8") Inch PVC (C-900), 30 Linear Feet of Twenty (20") Inch Casing Pipe, One (1) Hydrant, One (1) Valve and Appurtenances in Pleasant Creek Subdivision, Phase 2A, Town of Hamburg, New York, EC No. 7246, Project No. 202100301
  
- ITEM 6 -** Authorization to Accept the Construction and Installation of 858 Linear Feet of Eight (8") Inch PVC (C-900), 40 Linear Feet of Twenty (20") Inch Casing Pipe, One (1) Hydrant, Two Valves and Appurtenances in Pleasant Creek Subdivision, Phase 4, Town of Hamburg, New York, EC No. 7247, Project No. 202100302
  
- ITEM 7 -** Resolution Granting the State of New York Authority to Perform the Adjustment for the Owner and Agreeing to Maintain Facilities Adjusted Via State-Let Contract in Connection with PIN No. 5086.31, Project No. 202300052
  
- ITEM 8 -** Award of Contract to DN Tanks of New York, LLC For Contract No. MP-088 Sturgeon Point Water Treatment Plant Washwater Tank Replacement, Project No. 202100111 - \$3,530,700.00
  
- ITEM 9 -** Approval of Amendment No. 4 to the Professional Services Agreement with New York State Industries for the Disabled, Inc. and The Erie County Chapter NYSARC, Inc. d/b/a The Arc Erie County New York Relating to General Cleaning Services for the Erie County Water Authority Service Center, 3030 Union Road, Cheektowaga, New York, Project No. 202000211

**BOARD AGENDA - AMENDED  
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**New Business continued**

- ITEM 10** - Approval of Amendment No. 1 to the Contract with Modern Disposal Services, Inc. for the Furnishing of Necessary Labor and Materials for the Pickup, Hauling and Disposal of Aluminum-Based Residuals, Zebra Mussels, and Other Debris and Waste located at Different Properties Belonging to the Erie County Water Authority for One Year from May 1, 2022 through April 30, 2023, Project No. 202200044, Contract No. 22-16-04
  
- ITEM 11** - Ratification of the Installation of Hydrants and Valves and Retirement of Existing Hydrants and Valves - Various Locations
  
- ITEM 12** - Authorization for Gabriella Holevinski, Analytical Chemist (Water Quality) to Attend the 2023 AWWA ACE Conference (Water Event) in Toronto, Canada
  
- ITEM 13** - Authorization for Natalia Walczak, Account Clerk, Ann Longo, Account Clerk, and Kimberly Whitbeck, Stores Clerk to Attend the NYSSAMPO 2023 Western Regional Conference in Cortland, New York
  
- ITEM 14** - Authorization to Amend the Erie County Water Authority's Annual Capital Budget for Fiscal Year 2023
  
- ITEM 15** - Authorization to Adopt the Erie County Water Authority's Code of Ethics & Conflicts of Interest Policy, the 2022 Financial Disclosure Statement Form and 2022 Vendor List
  
- ITEM 16** - Authorization to File the Public Authority Reporting Information System (PARIS) 2022 Reports to the New York State Authority Budget Office
  
- ITEM 17** - Authorization to Rescind the Erie County Water Authority Covid-19 Policies and Procedures
  
- ITEM 18** - Authorization for the Erie County Water Authority to Offer a \$25 Bill Credit Relative to a Service Line Inspection for the EPA Lead and Copper Rule and Lead and Copper Rule Revisions

**IX. ADJOURNMENT**