

REPORTS
ERIE COUNTY WATER AUTHORITY
FEBRUARY 22, 2018

I. SECRETARY

1. Purchase Order Releases Burns

II. LEGAL

No Report

III. FISCAL

1. January 2018 Investment Report Prendergast

2. Monthly Financial Report – January 2018 D’Amico

IV. OPERATIONS

1. Executive Session Jann

2. RFP ECWA Advance Phase 2 Jann/Prendergast

V. HUMAN RESOURCES

No Report

VI. AUDIT COMMITTEE

No Report

VII. GOVERNANCE COMMITTEE

No Report

VIII. FINANCE COMMITTEE

No Report

REPORTS
ERIE COUNTY WATER AUTHORITY
FEBRUARY 22, 2018

PRESENT: **Robert Anderson, Chairman**
Jerome D. Schad, Vice Chairman (via video conference)
Karl J. Simmeth, Jr., Treasurer
Joseph T. Burns, Secretary to the Authority
Earl Jann, Executive Director
Terrence McCracken, Deputy Administrative Director
Karen Prendergast, Comptroller
Steve D'Amico, Business Office Manager
Jacqueline Mattina, Deputy Associate Attorney
Richard Planavsky, Chief Business Officer Manager/Budget Director
John Mogavero, Chemist/Chief WTPO
Paul Whittam, Director of Water Quality

ATTENDEES: **Sean Dwyer**
Mike Wymer

I. SECRETARY

1. Purchase Order Releases

Burns

In the absence of a meeting on February 12, 2018, Joe Burns distributed the Purchase Order Releases. They were approved by the Board.

II. LEGAL

No Report

III. FISCAL

1. January 2018 Investment Report

Prendergast

Karen Prendergast distributed the January, 2018 Investment Report. She reported that the actual income for January, 2018 was \$48,242.66 yielding a variance of \$15,755.66.

2. Monthly Financial Statement – January, 2018

D’Amico

Steve D’Amico distributed the Monthly Financial Report for January, 2018 and reported that total operating revenue for January was less than budget by \$239,000 or 3.9%. Operating expenses for January, 2018 came in over budget by \$17,000 or 0.4%. Investment Income came in greater than budget by \$17,000 or 53.1%. Net income for the month was \$377,000.

IV. OPERATIONS

1. Executive Session

Jann

2. RFP ECWA Advance Phase 2

Jann/Prendergast

Earl Jann distributed a memo with regard to the RFP for Advance Phase II. He gave a summary to board and requested permission to begin negotiations with EMA to implement Phase II.

V. HUMAN RESOURCES

No Report

VI. AUDIT COMMITTEE

No Report

VII. GOVERNANCE COMMITTEE

No Report

VIII. FINANCE COMMITTEE

No Report