

**ERIE COUNTY WATER AUTHORITY  
MEETING OF FEBRUARY 22, 2018**

**PRESENT:**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, February 8, 2018.

and carried to read the Minutes of the

**III. - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, February 8, 2018.

and carried to approve the Minutes of the

**IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$610,352.39 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**VI. - UNFINISHED BUSINESS (NONE)**

**VII. - NEW BUSINESS (RESOLUTIONS 3-9)**

**ITEM 3 -** Authorization to Solicit Request for Proposals for Consulting Services for the Erie County Water Authority's Ball North Storage Tank Replacement, Guenther Pump Station Rehabilitation, Capital Improvements Program for Ball Pump Station, Hydraulic Integrity – Reliability of Water Supply & Alternate Sources, Project No. 201800030

**ITEM 4 -** Authorization to Solicit Request for Proposals for Employee Assistance Programs, Project No. 201800035

**ITEM 5 -** Authorization to Accept Proposal of Spaulding Green, LLC for the Construction and Installation of Approximately 750 Linear Feet of Eight (8") Inch PVC, 750 Linear Feet of Ten (10") Inch PVC, 48 Linear Feet of Eight (8") Inch DIP Watermain, Three (3) Hydrants, Three (3) Line Valves and Appurtenances in Spaulding Green Phase 3B, Town of Clarence, New York, Project No. 201700040, EC No. 6931

**AGENDA  
FEBRUARY 22, 2018  
PAGE 3**

**NEW BUSINESS CONTINUED**

**ITEM 6 -** Award of Contract to New Frontier Excavation & Paving, Inc. for Contract No. EA-011, Water System Improvements in the Town of Amherst and City of Tonawanda, New York, Project No. 201700087 - \$3,315,312.00

**ITEM 7 -** Award of Contract to Pace Analytical Services, LLC for Laboratory Analysis of Water Samples for Compliance with EPA's Unregulated Contaminant Monitoring Rule 4 (UCMR4) from January 1, 2018 to December 31, 2019, Project No. 201800012 - \$18,838.00

**ITEM 8 -** Charles Markel – Leave of Absence

**ITEM 9 -** Service Connection Work Order List:

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve Service Connection Work Order Nos. 2018-05 and 2018-06, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

**VIII. - ADJOURNMENT**