

**MINUTES** of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 17<sup>th</sup> day of December 2020.

**PRESENT:** **Jerome D. Schad, Chairman**  
**Mark S. Carney, Vice Chairman**  
**Peggy A. LaGree, Treasurer**  
**Terrence D. McCracken, Secretary to the Authority**  
**Margaret A. Murphy, General Counsel (via teleconference)**  
**Karen A. Prendergast, Chief Financial Officer (via teleconference)**  
**Russell J. Stoll, Chief Operating Officer**  
**Leonard F. Kowalski, Executive Engineer (via teleconference)**  
**Daniel J. NeMoyer, Director of Human Resources (via teleconference)**  
**Joyce A. Tomaka, Comptroller (via teleconference)**  
**Lavonya C. Lester, Director of Administration (via teleconference)**  
**Sabrina A. Figler, Director of Water Quality (via teleconference)**  
**Matthew W. Barrett, Security Officer (via teleconference)**  
**Jeffrey C. Schlierf, Acting Manager of Information Technology (via teleconference)**

**ATTENDEES:**

**PLEDGE TO THE FLAG**

**I. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 9:30 a.m. A quorum was present with three Commissioners.

**II. READING OF MINUTES**

Motion by Mr. Carney seconded by Ms. LaGree and carried to read the Minutes of the Meeting held on Thursday, December 3, 2020.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**III. APPROVAL OF MINUTES**

Motion by Mr. Carney seconded by Ms. LaGree and carried to approve the Minutes of the Meeting held on Thursday, December 3, 2020.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**IV. REPORTS**

**A) SECRETARY**

Secretary McCracken reminded the Board and staff that the next regularly scheduled Board meeting is Thursday, January 7, 2021. Chairman Schad noted that he cleared his potential conflict.

**B) LEGAL**

No Report

**C) FISCAL**

1. Raise for Non-Represented Employees

Karen Prendergast explained that there is a resolution on today's Board agenda relative to approving a 2.5% raise for non-represented employees. She added that it is customary at this time of the year for the Board to consider a raise. The White and Blue Collar Units have both negotiated a 2.5% raise for 2021 as well. Vice Chairman Carney asked if the raise is included in the 2021 budget. Ms. Prendergast replied that it is, and it is budgeted under miscellaneous general expenses.

**D) OPERATIONS**

No Report

**E) HUMAN RESOURCES**

No Report

**F) AUDIT COMMITTEE**

No Report

**G) GOVERNANCE COMMITTEE**

No Report

**H) FINANCE COMMITTEE**

No Report

**I) ETHICS COMMITTEE**

No Report

**J) INDEPENDENT ETHICS PANEL**

1. Minutes of October 6, 2020 Meeting

General Counsel Murphy stated that the Board has received a copy of the October 6, 2020 Independent Ethics Panel (IEP) minutes that have been reviewed, however, not officially approved by the IEP. They will be approved at the next IEP meeting. Ms. Murphy also stated that this provides a report as to their review of the 2019 financial disclosure statements.

Motion by Mr. Carney and seconded by Ms. LaGree to receive and file the report

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**V. COMMUNICATIONS AND BILLS**

**(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)**

**C-1 JOSEPH HLAVATY, CHIEF CUSTOMER SERVICE REPRESENTATIVE - RETIREMENT - RECEIVE AND FILE**

Chairman Schad noted that Mr. Hlavaty has been a great asset for the Authority, and he wishes him well in his retirement.

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**VI. PERSONS ADDRESSING THE AUTHORITY**

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

No member of the public requested the opportunity to speak.

Vice Chairman took the opportunity to express his appreciation for the job that management has done in an extraordinarily difficult year along with the incredible employees of this organization that changed their schedules, worked with union members to keep the water flowing and keep each other safe. So, being this the last of the year, Mr. Carney wished everyone a happy holiday and helpful better 2021.

**VII. UNFINISHED BUSINESS**

**VIII. NEW BUSINESS**

**ITEM 1 - MASTER PURCHASE ORDERS, RELEASES FROM MASTER PURCHASE ORDERS, PURCHASE ORDERS, AND AMENDMENTS OF SAME**

Motion by Mr. Carney and seconded by Ms. LaGree and carried

**DISCUSSION**

On the question, Vice Chairman Carney noted that there is a vendor listed in Item 1 who is a client of his firm. He has no direct contact with this client, nor does he does direct any individual acknowledgement for their business. He stated for the record that they are a client of Lipsitz Green, that is Russo Development. Vice Chairman Carney believes he can and will make an independent judgement with respect to this.

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**ITEM 2 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES FOR STURGEON POINT WATER TREATMENT PLANT SEDIMENTATION BASIN EFFLUENT IMPROVEMENTS, PROJECT NO. 202100015**

Motion by Mr. Carney and seconded by Ms. LaGree and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**ITEM 3 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES FOR VAN DE WATER RAW WATER AND HIGH SERVICE PUMPING SYSTEM IMPROVEMENTS, PROJECT NO. 202100014**

Motion by Mr. Carney and seconded by Ms. LaGree and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**ITEM 4 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE FURNISHING OF BOOSTER PUMPS AND MOTORS FOR PUMP STATIONS, PROJECT NO. 202000154**

Motion by Mr. Carney and seconded by Ms. LaGree and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**ITEM 5 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO. BL-001, WATER SYSTEM IMPROVEMENTS, TOWNS OF CLARENCE AND AURORA, PROJECT NO. 202000060**

Motion by Mr. Carney and seconded by Ms. LaGree and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**ITEM 6 - APPROVAL OF CHANGE ORDER NO. 2 OF KANDEY COMPANY, INC. FOR LARGE SERVICES CONTRACT, FEBRUARY 1, 2019 THROUGH JANUARY 31, 2021, PROJECT NO. 201900005, IDENTIFIED AS CONTRACT NO. 19-02-01 - \$90,000.00**

Motion by Mr. Carney and seconded by Ms. LaGree and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**ITEM 7 - APPROVAL OF AMENDMENT NO. 1 OF MASIELLO, MARTUCCI, CALABRESE AND ASSOCIATES TO PROVIDE GOVERNMENT AND LOBBYING SERVICES, CONTRACT NO. MMCA-01, PROJECT NO. 201900013**

Motion by Mr. Carney and seconded by Ms. LaGree and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**ITEM 8 - AUTHORIZATION TO AMEND THE WAGE SCHEDULE FOR BI-WEEKLY EMPLOYEES NOT ELIGIBLE FOR MEMBERSHIP IN A COLLECTIVE BARGAINING UNIT**

Motion by Mr. Carney and seconded by Ms. LaGree and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**ITEM 9 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER  
AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2020**

Motion by Mr. Carney and seconded by Ms. LaGree and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**ITEM 10 - APPROVAL OF AMENDMENT TO POLICY NO. 9.0 (USE OF  
AUTHORITY VEHICLES)**

Motion by Mr. Carney and seconded by Ms. LaGree and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

**IX. ADJOURNMENT**

Motion by Mr. Carney seconded by Ms. LaGree carried that the meeting adjourn

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None



Terrence D. McCracken  
Secretary to the Authority

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