

**ERIE COUNTY WATER AUTHORITY
MEETING OF OCTOBER 27, 2020**

PRESENT:

PLEDGE TO THE FLAG

I. CALL TO ORDER/ROLL CALL

II. READING OF MINUTES

Motion by _____ seconded by _____ and carried to read the Minutes of the
Meeting held on Wednesday, October 7, 2020.

III. APPROVAL OF MINUTES

Motion by _____ seconded by _____ and carried to approve the Minutes of the
Meeting held on Wednesday, October 7, 2020.

IV. REPORTS

- A. SECRETARY**
- B. LEGAL**
- C. FISCAL**
- D. OPERATIONS**
- E. HUMAN RESOURCES**
- F. AUDIT COMMITTEE**
- G. GOVERNANCE COMMITTEE**
- H. FINANCE COMMITTEE**
- I. ETHICS COMMITTEE**

V. COMMUNICATIONS AND BILLS

(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)

C-1 FOIL from Nora Gregoire re Small Services Area #1 and #2

C-2 NOC from Verizon

C-3 NOC from National Grid

C-4 FOIL from Jacob Fudge re Kandy Company

VI. PERSONS ADDRESSING THE AUTHORITY

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

ITEM 1 - Master Purchase Orders, Releases from Master Purchase Orders, Purchase Orders, and Amendments of Same

ITEM 2 - Final Acceptance of Project with Ferguson Electric Service Co., Inc. for High Voltage, Service, Switchgear Inspection and Emergency Electrical Work within the Erie County Water Authority's Facilities, Project No. 201700017, Contract No. 17-17-04 - \$44,781.40

ITEM 3 - Final Acceptance of Project with Aviat US, Inc. Relative to Contract No. EMA-003-B, Erie County Water Authority's Enterprise Microwave Network, Project No. 201400160 - \$50,169.80

ITEM 4 - Authorization to Solicit Request for Proposals for Consulting Engineering Services for the 2021-2022 Distribution Main Design Projects, Project No. 202100007

ITEM 5 - Authorization to Solicit Request for Proposals for Consulting Engineering Services for Miscellaneous Electrical Engineering Services 2021-2022, Project No. 202100005

**AGENDA
OCTOBER 27, 2020
PAGE 3**

New Business Continued

- ITEM 6 -** Authorization to Accept the Construction and Installation of 1,430 LF of Eight (8”) Inch C-900 Watermain, 60 LF of Eight (8”) Inch DIP Watermain, Three (3) Hydrants, Five (5) Line Valves and Appurtenances in Northwoods Subdivision Phase A, Town of Clarence, New York, Project No. 202000173, EC No. 7128
- ITEM 7 -** Authorization to Advertise for Bids for Machining and Fabrication Services for the Repair of Various Erie County Water Authority Equipment from January 1, 2021 to December 31, 2022, Project No. 202000143
- ITEM 8 -** Authorization to Advertise for Bids for Overhead Crane Inspection, Repair and Maintenance at Various Erie County Water Authority Facilities from January 1, 2021 to December 31, 2022, Project No. 202000142
- ITEM 9 -** Authorization to Advertise for Bids for Water System Improvements, Towns of Cheektowaga and West Seneca and Village of Depew, identified as Contract No. EA-012, Project No. 202000065
- ITEM 10 -** Authorization to Advertise for Bids for Water System Improvements in the Town of Cheektowaga, identified as Contract No. CPL-007, Project No. 202000070
- ITEM 11 -** Authorization to Advertise for Bids for Water System Improvements, Town of Cheektowaga and Village of Lancaster, identified as Contract No. LA-001, Project No. 202000067
- ITEM 12 -** Authorization to Advertise for Bids for Small Services Contract Area #1, February 1, 2021 through January 31, 2023, Project No. 202100001
- ITEM 13 -** Authorization to Advertise for Bids for Small Services Contract Area #2, February 1, 2021 through January 31, 2023, Project No. 202100002
- ITEM 14 -** Authorization to Advertise for Bids for Large Services Contract, February 1, 2021 through January 31, 2023, Project No. 202100003
- ITEM 15 -** Authorization to Extend the Contract with Transwave Communications Systems, Inc. relative to Contract No. TCS-003, Microwave Radio Maintenance Services, Project No. 201900014
- ITEM 16 -** Authorization to Refund Service Connection Fee to The Broadway Group, LLC - \$2,000.00

**AGENDA
OCTOBER 27, 2020
PAGE 4**

New Business Continued

ITEM 17 - Authorization to Refund Service Connection Fee To Mark Marino - \$400.00

ITEM 18 - Authorization to Grant Leak Allowance Requests – \$23,619.01

ITEM 19 - Authorization to Amend the Erie County Water Authority's Annual Capital Budget for Fiscal Year 2020

ITEM 20 - Authorization to Chief Financial Officer to Approve, on the behalf of the Board of Commissioners, Master Purchase Orders, Releases from Master Purchase Orders, Purchase Orders, and Amendment to Same

ITEM 21 - Adoption of the 2021 Operating & Maintenance and Capital Budgets

ITEM 22 - Authorization to File the 2021 Budget & Financial Plan to the Public Authorities Reporting Information System (PARIS)

ITEM 23 - Authorization to Accept the Terms and Conditions with Azteca Systems, Inc. relative to the Licensing and Maintenance Agreement for the Software Program known as Cityworks

ITEM 24 - Authorization to Enter into a Service Agreement with Level One, LLC to Provide the Erie County Water Authority with Bill, Printing and Mailing Services, Project No. 202000201

ITEM 25 - Authorization to Temporarily Suspend Rules Relating to Employee Vacation Time for Calendar Year 2020

ITEM 26 - Authorization for Additional Vacation Time for New Distribution Engineer

IX. ADJOURNMENT