

NEW BUSINESS

ITEM 1 - MASTER PURCHASE ORDERS, RELEASES FROM MASTER PURCHASE ORDERS, PURCHASE ORDERS, AND AMENDMENTS OF SAME

Motion by seconded by and carried to approve creation and payment of attached master purchase orders, releases from master purchase orders, and purchase orders and amendments of same, after certification by the Director of Administration and the Comptroller that the orders and amendments thereof are in accordance with the Authority's By-Laws and Procurement Guidelines.

Ayes:

Noes:

01/16/20-pjf

**ITEM 2 - AUTHORIZATION TO RETAIN HARRIS BEACH PLLC TO PROVIDE
LEGAL COUNSEL ON BEHALF OF THE ERIE COUNTY WATER
AUTHORITY**

Motion by seconded by

WHEREAS, pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority ("Authority") has the authority to appoint an attorney; and

WHEREAS, Article V, Section 6 of the By-Laws of the Authority grants to the Authority the right to name and appoint from time to time an attorney; and

WHEREAS, the Authority deems it necessary to retain Harris Beach PLLC to represent the Authority in connection with a variety of real estate matters; and

WHEREAS, Harris Beach PLLC has submitted a retainer agreement offering to provide the abovementioned services;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority hereby retains the professional services of Harris Beach PLLC to provide legal counsel on behalf of the Authority relative to certain real estate matters; and be it further

RESOLVED: That the Chairman is hereby authorized to execute the retainer agreement submitted by Harris Beach PLLC; and be it further

RESOLVED: That the Secretary is hereby authorized to forward a certified copy of this resolution to Harris Beach PLLC.

Ayes:

Noes:

01/16/20-pjf

ITEM 3 - AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT FOR INFORMATION TECHNOLOGY SOLUTIONS AND CYBERSECURITY CONSULTING

Motion by seconded by

WHEREAS, the Erie County Water Authority (“Authority”) seeks to review, upgrade, and enhance its current data/information creation, retrieval and storage systems in conformity with the highest standards within the information technology and security fields and in accordance with applicable laws and regulations relating to public or private entities;

WHEREAS, Margaret A. Murphy, General Counsel recommends entering into a Professional Services Contract with John H. Ring, IV, to provide professional consulting services relating to information technology solutions and cybersecurity; and

WHEREAS, a proposed Professional Services Contract has been submitted;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority enters into a Professional Services Contract with John H. Ring, IV, to provide professional consulting services relating to information technology solutions and cybersecurity; and be it further

RESOLVED: That the Chairman is hereby authorized to execute a Professional Services Contract with John H. Ring, IV, on behalf of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized to forward a certified copy of this resolution to John H. Ring, IV.

Ayes:

Noes:

1/16/20-pjf

ITEM 4 - AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH MCMAHON & MANN CONSULTING ENGINEERING AND GEOLOGY, PC TO PROVIDE THE ERIE COUNTY WATER AUTHORITY WITH GEOTECHNICAL ENGINEERING SERVICES FOR BALL PUMP STATION BYPASS PIPING, PROJECT NO. 201900289

Motion by seconded by

WHEREAS, on December 18, 2019 the Erie County Water Authority (“Authority”) issued a Declaration of State of Emergency at the Authority’s Ball Pump Station due to settlement issues with transmission main piping; and

WHEREAS, geotechnical engineering services are required for the emergency bypass piping work being performed at Ball Pump Station due to the emergency; and

WHEREAS, due to the settlement issues that have occurred at the site over the years, it is critical that geotechnical engineering services are used during the installation of the bypass piping; and

WHEREAS, Leonard F. Kowalski, Executive Engineer recommends entering into a Professional Services Contract with McMahon & Mann Consulting Engineering and Geology, PC to provide geotechnical engineering consulting services for Ball Pump Station; and

WHEREAS, a proposed Professional Services Contract has been submitted;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority enters into a Professional Services Contract with McMahon & Mann to provide geotechnical engineering consulting services for Ball Pump Station; and be it further

RESOLVED: That the Chairman is hereby authorized to execute a Professional Services Contract with McMahon & Mann Consulting Engineering and Geology, PC on behalf of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized to forward a certified copy of this resolution to McMahon & Mann Consulting Engineering and Geology, PC.

Ayes:

Noes:

1/16/20-pjf

ITEM 5 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES FOR POWDERED ACTIVATED CARBON SYSTEM IMPROVEMENTS, VAN DE WATER AND STURGEON POINT WATER TREATMENT PLANTS, PROJECT NO. 202000021

Motion by seconded by

WHEREAS, pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (“Authority”) has the authority to contract for expert professional services; and

WHEREAS, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

WHEREAS, the Authority deems it necessary to issue a Request for Proposal (“RFP”) to qualified firms to provide consulting engineering services for Powdered Activated Carbon System Improvements, Van de Water and Sturgeon Point Water Treatment Plants; and

WHEREAS, the proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

WHEREAS, the RFP for Powdered Activated Carbon System Improvements, Van de Water and Sturgeon Point Water Treatment Plants will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority’s Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Michael Wymer, Sr. Production Engineer, will be the designated contact person for the RFP with the adoption of this resolution; and

WHEREAS, Michael Wymer, Sr. Production Engineer and Leonard F. Kowalski, Executive Engineer, recommend that the Board approve the RFP;

NOW, THEREFORE BE IT RESOLVED:

The Authority is hereby authorized to issue a RFP to qualified firms to provide consulting engineering services for Powdered Activated Carbon System Improvements, Van de Water and Sturgeon Point Water Treatment Plants.

Ayes:

Noes:

01/16/20-pjf

ITEM 6 - AUTHORIZATION TO ENTER INTO A MAIN EXTENSION AGREEMENT (BUILDER-CONTRACTOR-DEVELOPER) WITH WATERFORD PINES COMMUNITY, LLC AND RUSSO DEVELOPMENT, INC. FOR THE CONSTRUCTION AND INSTALLATION OF APPROXIMATELY 110 LINEAR FEET OF EIGHT (8") INCH DIP AND 870 LINEAR FEET OF EIGHT (8") INCH PVC WATERMAIN, TWO (2) HYDRANTS, FOUR (4) LINE VALVES AND APPURTENANCES IN WATERFORD PINES PHASE 2-A, TOWN OF HAMBURG, NEW YORK, PROJECT NO. 200400497, EC NO. 7020

Motion by seconded by

WHEREAS, the Erie County Water Authority ("Authority") desires to enter into a Main Extension Agreement (Builder-Contractor-Developer) with Waterford Pines Community, LLC and Russo Development, Inc. for the construction and installation of approximately 110 linear feet of eight (8") inch DIP and 870 linear feet of eight (8") inch PVC watermain, two (2) hydrants, four (4) line valves and appurtenances in Waterford Pines Phase 2-A, Town of Hamburg, New York; and

WHEREAS, the materials, work, labor and services for said installation shall be supplied and paid for by the applicant; and

WHEREAS, said installation of main and hydrants has been assigned Work Authorization No. EC-7020; and

WHEREAS, Leonard F. Kowalski, Executive Engineer advised that the materials, work, labor and services for said installations, as proposed to be supplied and installed by the applicant, meet with the Authority's specifications;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the proposal of Waterford Pines Community, LLC and Russo Development, Inc. for the construction and installation of approximately 110 linear feet of eight (8") inch DIP and 870 linear feet of eight (8") inch PVC watermain, two (2) hydrants, four (4) line valves and appurtenances in Waterford Pines Phase 2-A, Town of Hamburg, New York; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Main Extension Agreement (Builder-Contractor-Developer) between the Authority and Waterford Pines Community, LLC and Russo Development, Inc. covering the abovementioned subdivision.

Ayes:

Noes:

01/16/20-pjf

ITEM 7 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR EXCAVATED MATERIAL REMOVAL AND DISPOSAL APRIL 1, 2020 THROUGH MARCH 31, 2022, PROJECT NO. 202000018

Motion by seconded by

WHEREAS, Leonard F. Kowalski, Executive Engineer recommends that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Excavated Material Removal and Disposal April 1, 2020 through March 31, 2022; and

WHEREAS, the work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, the Advertisement for Bids for Excavated Material Removal and Disposal April 1, 2020 through March 31, 2022 will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Jeffrey Sylvester, Distribution Engineer will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for Excavated Material Removal and Disposal April 1, 2020 through March 31, 2022 and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes:

Noes:

01/16/20-pjf

**ITEM 8 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR PUMP VOLUTE
BLASTING AND PAINTING, PROJECT NO. 202000019**

Motion by seconded by

WHEREAS, Leonard F. Kowalski, Executive Engineer and Michael Wymer, Sr. Production Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Pump Volute Blasting and Painting; and

WHEREAS, the work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, the Advertisement for Bids for Pump Volute Blasting and Painting will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Clayton Johnson, Production Engineer will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the Pump Volute Blasting and Painting and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes:

Noes:

01/16/20-pjf

ITEM 9 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE FURNISHING AND DELIVERING OF DISTRIBUTION SYSTEM PRESSURE MONITORING SENSORS, PROJECT NO. 202000010

Motion by seconded by

WHEREAS, Leonard F. Kowalski, Executive Engineer and Michael Wymer, Sr. Production Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Furnishing and Delivering of Distribution System Pressure Monitoring Sensors; and

WHEREAS, the work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, the Advertisement for Bids for the Furnishing and Delivering of Distribution System Pressure Monitoring Sensors will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Clayton Johnson, Production Engineer will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the Furnishing and Delivering of Distribution System Pressure Monitoring Sensors and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes:

Noes:

01/16/20-pjf

ITEM 10 - APPROVAL OF CHANGE ORDER NO. 3 OF GEITER DONE OF WNY, INC. FOR EXCAVATED MATERIAL REMOVAL AND DISPOSAL, APRIL 1, 2018 THROUGH MARCH 31, 2020, PROJECT NO. 201800010, CONTRACT NO. 18-17-04 - \$4,813.43

Motion by seconded by

WHEREAS, heretofore and on the 22nd day of March 2018, the Erie County Water Authority ("Authority") Board of Commissioners approved a resolution to enter into a contract with Geiter Done of WNY, Inc. ("Geiter") for Excavated Material Removal and Disposal, April 1, 2018 through March 31, 2020, identified as Contract No. 18-17-04; and

WHEREAS, said contractor has submitted Change Order No. 3 in the sum of \$4,813.43 for the following changes:

1. Provide labor, tools, equipment, and materials to perform emergency asbestos pipe removal on January 25, 2019 on Goodrich Road, Clarence, New York.
2. Provide labor, tools, equipment, and materials to perform emergency asbestos pipe removal on June 24, 2019 on Salt Road, Clarence, New York; and

WHEREAS, the reason for said changes are as follows:

1. The Authority encountered asbestos pipe during a watermain repair under Cityworks order number 35009 but is not licensed to perform removal.
2. The Authority encountered asbestos pipe during a watermain repair under Cityworks order number 39853 but is not licensed to perform removal; and

WHEREAS, the Authority has an existing contract with Geiter, a licensed asbestos removal company; and

WHEREAS, Russell J. Stoll, COO and Leonard F. Kowalski, Executive Engineer recommend approval of said Change Order No. 3 so Geiter may be compensated for performing this emergency service;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 3 of Geiter Done of WNY, Inc. in the amount of \$4,813.43 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 3 on behalf of the Authority.

Ayes:

Noes:

01/16/20-pjf

ITEM 11 - APPROVAL OF WORK CHANGE DIRECTIVE NO. 1 OF KANDEY COMPANY, INC. FOR LARGE SERVICES CONTRACT, FEBRUARY 1, 2019 THROUGH JANUARY 31, 2021, PROJECT NO. 201900005, IDENTIFIED AS CONTRACT NO. 19-02-01

Motion by seconded by

WHEREAS, heretofore and on the 10th day of January 2019 the Erie County Water Authority's (the "Authority") Board of Commissioners (the "Commissioners") approved a resolution awarding Kandey Company, Inc. for Large Services Contract, February 1, 2019 through January 31, 2021, identified as Contract No. 19-02-01; and

WHEREAS, on December 16, 2019 while investigating a high-water alarm at one of the three venturi meter chambers at the Authority's Ball Station, it was discovered that the piping in the northern chamber is out of alignment; and

WHEREAS, the venturi is currently lifted off its concrete support and the piping at the eastern end of the chamber is bearing on the chamber wall; and

WHEREAS, for the venturi to be lifted off its support, the eastern discharge header piping outside of the chamber appears to have moved downward; and

WHEREAS, the central venturi is also displaced, albeit to a lesser extent, however, there does not appear to be any displacement at the southern venturi; and

WHEREAS, due to the above, the Authority deemed it necessary to declare an Emergency Declaration; and

WHEREAS, Russell J. Stoll, COO and Leonard F. Kowalski, Executive Engineer recommend installing bypass piping at Ball Pump Station to mitigate possible failure of critical discharge piping that delivers water to our northern service area; and

WHEREAS, Leonard F. Kowalski, Executive Engineer advises it is imperative that the work gets started as soon as possible, and the material and labor required to make the bypass piping modifications will need to be procured in a timely manner to ensure that the pump station stays operational; and

WHEREAS, a Work Change Directive is defined under Section 00700, General Conditions of the contract and can be used to respond to emergencies; and

WHEREAS, a Work Change Directive will not change the contract price or time, but it is evidence that the parties expect that the change ordered or documented by a Work Change Directive will be incorporated into a subsequently issued Change Order following negotiations by the parties as to its effect on contract price and contract time; and

WHEREAS, due to the specialized nature of working with prestressed concrete cylinder

pipe (PCCP), Russell J. Stoll, COO and Leonard F. Kowalski, Executive Engineer recommend utilizing the Authority's large service contractor, Kandey Co., who is experienced with working with this type of pipe to provide the best possible product in the shortest amount of time; and

WHEREAS, Russell J. Stoll, COO and Leonard F. Kowalski, Executive Engineer recommend executing a Work Change Directive allowing Kandey Co., Inc. to perform the emergency repair work;

NOW, THEREFORE, BE IT RESOLVED:

That Work Change Directive No. 1 of Kandey Co., Inc. to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Work Change Directive No. 1 on behalf of the Authority.

Ayes:

Noes:

01/16/19-pjf

**ITEM 12 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUESTS -
\$9,621.04**

Motion by seconded by

WHEREAS, Karen A. Prendergast, Chief Financial Officer advised the Authority that she has received leak allowance requests from Authority customers listed below resulting from a service line leak:

- | | |
|-------------------------------|---------------------------|
| 1) Multiform Desiccants, Inc. | 2) Benderson Development |
| 325 Harlem Road | 570 Delaware Ave., Ste. 1 |
| West Seneca, NY 14224 | Buffalo, NY 14202 |
| \$4,148.71 | \$5,472.33; and |

WHEREAS, Karen A. Prendergast, Chief Financial Officer advised that the requests contain documentation showing that the leaks have been repaired; and

WHEREAS, said leak allowance requests have complied with all leak allowance requirements; and

WHEREAS, as stated in Section 9.09 of the Authority's Tariff, the granting of a leak allowance shall be in the sole discretion of the Authority; and

WHEREAS, Karen A. Prendergast, Chief Financial Officer recommends granting the above leak allowance requests;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority grant the leak allowance requests to the abovementioned customers; and be it further

RESOLVED: That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customers.

Ayes:

Noes:

01/16/20-pjf

**ITEM 13 - APPROVAL OF ONE-YEAR LEAVE OF ABSENCE FOR ANDREA POOLE
AND MARY STEPANIK**

Motion by seconded by

WHEREAS, the Erie County Water Authority (the "Authority") is subject to the Rules for the Classified Civil Service of the County of Erie (the "County Rules"), pursuant to Public Authorities Law § 1053(3) and Civil Service Law § 20; and

WHEREAS, Rule XVIII, Subdivision 2, provides, "A leave of absence without pay, not to exceed one year, may be granted to an employee by an appointing officer;" and

WHEREAS, Policy No. 61.0 determines the "appointing officer" to be the "Members of the Authority," and states, "The ultimate decision as to whether or not the leave without pay will be granted rests with the Members of the Authority;" and

WHEREAS, subdivision 2 of the Rule XVIII gives the Members of the Authority complete discretion to grant an unpaid leave for a one-year period with only a notice being sent to the County Personnel Director; and

WHEREAS, subdivisions 3 and 5 of the Rule XVIII give the sole discretion to the County Personnel Director to extend such a leave of absence for a period of more than one year; and

WHEREAS, on December 28, 2019, the Authority appointed Andrea Poole ("Poole") and Mary Stepanik ("Stepanik") to the position of Senior Clerk Typist on a provisional basis, subject to examination; and

WHEREAS, prior to December 28, 2019, Poole and Stepanik held permanent civil service position as a messenger; and

WHEREAS, Poole and Stepanik have requested a leave of absence from their permanent civil service titles while they continue to serve the Authority in a provisional position;

NOW, THEREFORE, BE IT RESOLVED:

Andrea Poole and Mary Stepanik are granted a leave of absence from their position of messenger until December 27, 2020 or such other time as approved by the Erie County Personnel Director.

Ayes:

Noes:

1/16/20-pjf

**ITEM 14 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR AREA NO. 1
RESTORATION APRIL 1, 2020 THROUGH MARCH 31, 2022, PROJECT
NO. 202000016**

Motion by seconded by

WHEREAS, Leonard F. Kowalski, Executive Engineer recommends that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Area No. 1 Restoration April 1, 2020 through March 31, 2022; and

WHEREAS, the work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, the Advertisement for Bids for Area No. 1 Restoration April 1, 2020 through March 31, 2022 will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Jeffrey Sylvester, Distribution Engineer will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for Area No. 1 Restoration April 1, 2020 through March 31, 2022 and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes:

Noes:

01/16/20-pjf

**ITEM 15 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR AREA NO. 2
RESTORATION APRIL 1, 2020 THROUGH MARCH 31, 2022, PROJECT
NO. 202000017**

Motion by seconded by

WHEREAS, Leonard F. Kowalski, Executive Engineer recommends that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Area No. 2 Restoration April 1, 2020 through March 31, 2022; and

WHEREAS, the work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, the Advertisement for Bids for Area No. 2 Restoration April 1, 2020 through March 31, 2022 will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Jeffrey Sylvester, Distribution Engineer will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for Area No. 2 Restoration April 1, 2020 through March 31, 2022 and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes:

Noes:

01/16/20-pjf

ITEM 16 - AUTHORIZATION TO CHIEF FINANCIAL OFFICER TO APPROVE, ON THE BEHALF OF THE BOARD OF COMMISSIONERS, MASTER PURCHASE ORDERS FOR PURCHASE OF COMPUTERS FROM STATE CONTRACT

Motion by seconded by

WHEREAS, it has been the practice of the Erie County Water Authority (the “Authority”) to have all purchase orders approved by the Board of Commissioners (the “Board”) prior to the issuance of payment by the Authority’s Comptroller; and

WHEREAS, the Authority is in the process of purchasing new computers with upgraded software; and

WHEREAS, the Director of Administration is recommending purchasing these computers from a vendor with a state contractor; and

WHEREAS, the Chief Financial Officer and the Secretary of the Authority recommend the Authority immediately issue a purchase order to acquire these computers from a state contract vendor;

THEREFORE, BE IT RESOLVED, the Board authorizes and approves the purchase of computers from a state contract vendor; and it is further

RESOLVED, the Chief Financial Officer (“CFO”) is hereby authorized to direct payment on such purchase order; and it is further

RESOLVED, the Board directs the Director of Administration and the Comptroller to immediately prepare said purchase order for computers from a state contractor vendor; and it is further

RESOLVED, the CFO will provide the Board with a Staff Report verifying the purchase of these upgraded computers at its January 30, 2020 Board Meeting.

Ayes:

Noes:

01/16/20-MAM:pjf