

ERIE COUNTY WATER AUTHORITY  
3030 UNION ROAD  
CHEEKTONWAGA, NEW YORK 14227

LANDSCAPING, GROUNDS IMPROVEMENTS, AND MAINTENANCE OF PROPERTIES  
FOR THE ERIE COUNTY WATER AUTHORITY  
FROM APRIL 15, 2026 TO APRIL 14, 2027  
PROJECT No: 202600010

NOTICE TO BIDDERS

The Erie County Water Authority will receive separate, sealed bids for the furnishing of all labor, plant, tools, equipment and specified materials, etc. for landscaping, grounds improvements, and maintenance of properties for the Erie County Water Authority from April 15, 2026 to April 14, 2027.

Bids must be received by the Erie County Water Authority no later than 10:00 a.m. Eastern Prevailing Time, on Tuesday, March 3, 2026 at the Service Center Front Desk, Erie County Water Authority, 3030 Union Road, Cheektowaga, New York 14227.

When permitted, members of the public may be present to observe the bid opening. All attendees must bring a government-issued photo identification (driver's license preferred) and check-in with the ECWA receptionist before being allowed entry to the bid opening.

Whenever the Erie County Water Authority is operating under a Declaration of Emergency due to a pandemic or other general state of emergencies, members of the public may be precluded from being present at such bid opening.

**ANYONE ENTERING THE SERVICE CENTER OR OTHER AUTHORITY FACILITIES  
IS SUBJECT TO SUCH RESTRICTIONS OR LIMITATIONS IN PLACE AT THE TIME  
OF ENTRY.**

All bids being mailed (including FedEx, UPS, Priority Mail, etc.) or delivered shall be directed to the "SERVICE CENTER FRONT DESK" at the address listed above in a sealed envelope and be clearly marked on the outside of the mailing or hand-delivered envelope "BID ENCLOSED-LANDSCAPING, GROUNDS IMPROVEMENTS, AND MAINTENANCE OF PROPERTIES FOR THE ERIE COUNTY WATER AUTHORITY FROM APRIL 15, 2026 TO APRIL 14, 2027 (PN 202600010)".

Beginning at 9:00 a.m. Eastern Prevailing Time, on Friday, January 30, 2026, Project Manuals and accompanying drawings, if applicable, may be obtained in person at the Service Center Front Desk at the above address. If obtaining documents in person, government-issued photo identification is required to enter the building and a business card for bidder's contact person is requested. A listing of the addresses of the Service Locations will be made available to prospective bidders who sign the Authority's Critical Infrastructure Confidentiality Nondisclosure Agreement. Documents may also be obtained by writing the Service Center Front Desk at the above address or calling 716-684-1510, between the hours of 9:00 a.m. and 4:00 p.m. Contract Documents will be mailed to prospective bidders wishing to obtain a set upon receipt of prospective bidder's charge number for

UPS or FedEx. The mailing date will be considered the bidder's date of receipt. Partial sets of documents will not be available.

A pre-bid meeting will be held at 11:00 am, Eastern Prevailing Time, on Thursday, February 12, 2026, at the Erie County Water Authority Service Center, 3030 Union Road, Cheektowaga, New York 14227. Attendance at the pre-bid meeting is recommended but is not mandatory. All attendees must bring a government-issued photo identification (driver's license preferred) and check-in with the ECWA receptionist before being allowed entry to the pre-bid meeting.

Each bid shall be accompanied by a certified check or bid bond in the amount of five percent (5%) of the amount of the bid.

In accordance with State Finance Law §§139-j and 139-k, all questions about meaning or intent of the bidding documents shall be submitted to the designated contact person in writing. The designated contact is Kim M. Bowers, Administrative Assistant, Erie County Water Authority, 3030 Union Road, Cheektowaga, New York 14227, telephone 716-685-8507, email [kbowers@ecwa.org](mailto:kbowers@ecwa.org).

The Erie County Water Authority reserves the right to reject any and all bids or to accept any bid deemed to be for the best interest of the Water Authority even though the proposal chosen may result in the award of the contract to a bidder whose bid is not mathematically lowest.

The final contract will be executed in the format set forth in the proposed Contract Documents located in this Project Manual. The Contract will be for a one-year term, with the potential for four (4) additional one-year extensions. It is anticipated that the term of the original contract will be from April 15, 2026 through April 14, 2027, subject to the approval of Authority's Board of Commissioners.

ERIE COUNTY WATER AUTHORITY



JENNIFER HIBIT  
Secretary to the Authority