



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM
 April 17, 2024

TO: Terrence D. McCracken, Secretary to the Authority

CC: Jerome Schad, Commissioner
 Peggy LaGree, Commissioner
 Michelle Ianello, Commissioner

FROM: Lavonya Lester, Director of Administration *LCL*

SUBJECT: Annual Review Procurement Policy – Appendix A – Updates

Commissioners, our newly adopted procurement policy includes Appendix A. This appendix provides an updated list of 41 vendors that the Authority has deemed as standardized single source suppliers. These suppliers have been deemed standardized due to the items being compatible with existing equipment, inventory, systems, programs, or services and the suppliers’ goods or services meet the specialized needs of the Authority to perform their intended functions.

The suppliers are listed as the following:

VENDOR	PRODUCT	USE
Automatech, Inc. (V3238)	General Electric iFix (SCADA)	Software, maintenance, support, professional services
Ayyeka, Inc. (V4425)	Wavelet Pressure Data Logger	Equipment, software, parts, service, connectivity, cell service, support.
Azteca Systems, Inc. (V3409)	Cityworks-related Services	Software, maintenance, support, professional service
Curtis Power Solutions, LLC (V4303)	MTU Generators	Equipment, parts, service
Eaton Corporation (V5187)	Uninterruptable Power Supply	Equipment, parts, service, support.
Environmental Systems Research Institute, Inc. (ESRI) (V5102)	Geographical Information System (GIS) Software	Software, licensing, maintenance, support.
ESC Environmental (V2474)	Griffco Chemical Feed Equipment (Quills)	Equipment, parts, service
Everett J. Prescott, Inc. (V4121)	American Darling Hydrants, Waterous Valves	Equipment, parts, service, support.
Fluid Kinetics (V0721)	Goulds Pumps	Equipment, parts, and service
Fortra LLC (V3054)	Sequel, Go Anywhere, Training	File transfer tool and query and reporting tool used in IBM iSeries
Gutermann, Inc. (V5597)	Acoustic Leak Detection Loggers	Equipment, parts, service, support
Hach Company (V0934)	Process & Optimization Control System and Water Quality Instrumentation.	Process and optimization controller equipment, buffer solutions, sensors, probes, etc. for water quality instrumentation, maintenance & calibration services
Idexx Distribution, Inc. (V5822)	Colilert Media	Media supplies, associated equipment/consumables
Innomotics, LLC (V4364) f/k/a Siemens Industry, Inc. (V8179)	Variable Frequency Drives	Equipment, parts, service, support
Johnson Controls Fire Protection LP (V4931)	Security System, Camera, Fire Protection	Installation, parts, labor, support services
Kenworth Northeast Group, Inc. (V6205)	Kenworth Class 7 & 8 Vehicles	Equipment, parts, service
Kinsley Group, Inc. (V6190)	Kohler Generators	Equipment, parts, service
Koester Associates, Inc. (V6114)	Watson Marlow, Inc. Chemical Feed Pumps	Equipment, parts, service

Lenovo Global Technology (United States) (V6486)	Lenovo Servers	Licensing & Maintenance at Ellicott Square & Service Center
Microsoft Corporation (V6966)	Microsoft Azure Cloud Hosted Services	Services for Cityworks, ADFS and GIS
Milton Cat (V4908)	Caterpillar Generators	Parts, service
Moley Magnetics, Inc. (V2794)	Mechanical Seals	Parts, service
Motion AI(V1102)	Schneider electric – Modicon PLCs	Equipment, parts, service, support
Neptune Technology Group, Inc. (V1403)	Water Meters	Equipment, repair parts
Pertech a.k.a. – KNW Sales (V1610)	Hydro Industries Chlorination Equipment: Halogen Valve Systems	Equipment, parts, service
Regional International of WNY, Inc. (V7133)	International Class 7 Heavy Duty Vehicles	Parts, service
RITEC Enterprises (V5055)	ATI Chlorine Residual & pH Analyzers, GE MDS Radios, Signal Fire, Pressure Monitors/Logger	Equipment, parts, service
Rosemount, Inc. (V5042)	Instrumentation Devices	Equipment, repairs, service
Ross Valve Manufacturing Co., Inc. (V1671)	Control & Pressure Valves	Repair kits & replacement parts, service
Siewert Equipment (V1858)	Flowserve Pumps; Henry Pratt Valves, Grundfos Pumps, Limitorque Valve Operators	Equipment, parts, service
Schweitzer Engineering Laboratories, Inc.	Electrical Protective Devices	Equipment, parts, service, support
Securitas Technology Corporation (V0287)	Door Access & Security Systems	Equipment, parts, service, support
SEL Engineering Services, Inc. (V	Electrical Engineering Services for Real Time Automation Controller Upgrade	Consulting services, support
T. Mina Supply, Inc. (V6767)	A.P. Smith Hydrants & Repair Parts	Equipment, parts, service
Thomson Reuters - West (V2113)	Westlaw Legal Research Service	Consulting services, materials
TI-Sales, Inc. (V8480)	AVK Hydrants	Equipment, repair parts, service
Toshiba International Corp. (V2738)	Variable Frequency Drives – Medium Volt	Equipment, parts, service, support
Trimble, Inc. (V2709)	Telog Transient Pressure Monitors	Equipment, parts, service, support
Watson Marlow, Inc. (V8322)	Peristaltic Chemical Feed Pump	Equipment, software, parts, service, support
Xylem, Inc. (V5554)	Dewatering Pump Rentals & Service	Rental equipment, services
Yokogawa Fluid Imaging Technologies, Inc. (V0781)	FlowCam Instruments	Equipment, parts, service, support

Each of the recommended vendors has been reviewed; and I request that the Authority adopt the listed vendors as standardized single source suppliers and allow us to procure products and services from these select suppliers for the ensuing months to come.

This list will be evaluated annually to determine if select suppliers should remain standardized single source suppliers and adopted by the board as required.

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: Procurement Policy Appendix A Amendment 4/2024

Item Description:







- | | | | |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input checked="" type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input checked="" type="checkbox"/> Other <u>Procurement policy amendment - appendix A (annual review)</u> | | | |

Action Requested:

- | | |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input checked="" type="checkbox"/> Other <u>Board approval and resolution for use of standardized suppliers.</u> | |

Approvals Needed:

APPROVED AS TO CONTENT:

- | | | |
|--|--|-------------------------|
| <input type="checkbox"/> Other (if Applicable) | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Operating Officer |  | Date: <u>04/17/2024</u> |
| <input checked="" type="checkbox"/> Executive Engineer |  | Date: <u>4/19/2024</u> |
| <input checked="" type="checkbox"/> Director of Administration |  | Date: <u>04/17/2024</u> |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Financial Officer |  | Date: <u>4/19/24</u> |
| <input checked="" type="checkbox"/> Legal |  | Date: <u>4/17/24</u> |
| APPROVED FOR BOARD RESOLUTION: | | |
| <input checked="" type="checkbox"/> Secretary to the Authority |  | Date: <u>4/19/24</u> |

Remarks: Annual review and amendment of appendix A of procurement policy.
(standardized single source suppliers)

Resolution Date: _____ **Item No:** _____